

Sample Prep Lab Use During Recovery Plan, Phases 1 and 2

General Expectations

Phase 1

- Activities limited to Level 1 (i.e. maximum occupancy of each lab is 1).
- Labs are only used for minimum project activities.
Examples: Using a fume hood for inspecting mailed-in samples, loading non-hazardous samples onto sample holders, cleaning parts with solvents.

Phase 2

- Activity level is raised to 2. Maximum occupancy may be 2-3 if adequate physical distance can be maintained.
- Labs are used for more involved activities but still limited. Discuss with SO and LM prior to the initiation of work.

Lab Use Schedule

- Lab use must be reserved by signing up on the Google Sheet by putting your name in the time slots.
https://docs.google.com/spreadsheets/d/1X-2quAmqTb7NEKqAy0xwM4_en8pybZbmzaZg5dbai9Y/edit#gid=0
- When used for the first time, list your name and cell phone number on the contact list (1st tab).
- First come, first served, but the lab users should communicate with each other if there are schedule conflicts.



Traffic Flow

- Traffic for lab useage should be viewed the same as dewar or cylinder movement when carrying hazardous items. When carrying hazardous or time-sensitive materials, take the shortest/safest route whichever the direction that may be.
- If items are not hazardous or time-sensitive to get on BL, regular traffic rules apply.

PPE

- Standard lab PPEs are required in the labs (i.e. safety glasses, closed-toe shoes, long pants).
- No sharing of safety glasses. If you do not own a pair, ask the LMs for a new pair.
- Face coverings are required. Exception: If the safety glasses fogs up because of the face covering, preventing you to work safely, you may temporarily take of the face covering as long as you are the only person in the lab.
- Shared PPEs must be cleaned or worn with liners. Example: Use nitrile gloves under cryo-gloves, wipe down plastic face shields.