

## Outline for doing work at SSRL

### Goals:

1. Work effectively, efficiently and safely
2. Compliance with DOE Directives as stated in on ES&H ISEMS web site: <http://www-group.slac.stanford.edu/esh/general/isems/>
3. Compliance with SLAC operating directives as found on the SSRL safety web page <http://www-ssrl.slac.stanford.edu/safety/index.html>, e.g., AHAs, JHAMs, Work Authorizations, and Guidelines for Operations.

### Methods:

1. Safety process: practice 5 core functions; follow JHAMs, safety procedures, and work plans (e.g., non-routine JHAMs, equipment lockout procedures, and radiation safety work control forms).
2. Ensure STAs are up to date and obtain appropriate training.
3. Define clear roles and responsibilities.
4. Follow work authorization processes given in <http://www-ssrl.slac.stanford.edu/safety/index.html>.
5. Ensure procedures are up to date before use.

### Resources:

1. SSRL safety coordinators (Behzad Bozorg-Chami, Matt Padilla)
2. SSRL safety web site: <http://www-ssrl.slac.stanford.edu/safety/index.html>.
3. SLAC ES&H Manual: <http://www-group.slac.stanford.edu/esh/eshmanual>.
4. SLAC Guideline for Operations: <https://www-internal.slac.stanford.edu/ad/addo/gfo/gfoindex.html>.
5. CoHE (**C**ontrol of **H**azardous **E**nergy) policy: [http://www-group.slac.stanford.edu/esh/hazardous\\_activities/lockout\\_tagout/](http://www-group.slac.stanford.edu/esh/hazardous_activities/lockout_tagout/)
6. Safety Overview Committee, Citizen Committees, Radiation Safety Officer, Electrical Safety Officer: <https://www-internal.slac.stanford.edu/esh/committees/>
7. SLAC ES&H Dept contacts: [http://www-group.slac.stanford.edu/esh/about\\_esh/contacts.htm](http://www-group.slac.stanford.edu/esh/about_esh/contacts.htm).
8. Corrective Action Tracking System (CATS) contact SSRL safety coordinator.